



### **Appellate Attorney – Contract Position**

Legal Aid Services of Oklahoma is seeking applicants for an appellate attorney to contract with the Parent Representation Defense Program.

Our independent contract appellate attorneys pick up when appellate issues arise in the trial court, whether it is an appeal of an Emergency Custody Order, an Adjudication decision, Termination of Parental Rights or any other legal issue for which a parent is aggrieved. Our appellate attorney(s) are a crucial component of the high-quality legal representation we are proud to provide to Tulsa families.

The role focuses on the following:

- All aspects of perfecting an appeal in the Oklahoma Supreme Court;
- Collaboration with the trial attorney, as needed;
- Providing excellent communication and collaboration with the parent client;
- Thorough review of the trial record and identification of legal issues;
- Extensive research and analysis;
- Drafting legal briefs and pleadings;
- Conducting extra-record investigations, as needed; and
- As ordered and/or as requested by you, oral argument before the Oklahoma Court of Civil Appeals.

Applicants should be prepared to demonstrate the following:

- A strong desire to serve disenfranchised and marginalized communities;
- An understanding or high-level of curiosity about the child welfare system;
- A strong knowledge of federal and state child welfare law including statutes and case law, civil procedure, constitutional law, and evidence;
- A passion for indigent defense;
- Excellent research and writing skills;
- The ability to argue effectively and persuasively in both written and oral form; and

- A high level of motivation, organization, and time-management.

Minimum qualifications include:

- Juris Doctorate degree;
- Active membership and good standing with the State Bar of Oklahoma; and
- At least three years of experience as a trial attorney OR at least two years of experience in appellate work.

**Application Process:** Please send cover letter and resume via email to [gwendolyn.clegg@laok.org](mailto:gwendolyn.clegg@laok.org) and [kim.rebsamen@laok.org](mailto:kim.rebsamen@laok.org)

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